

**THE REFUGIO HIGH SCHOOL BAND HANDBOOK
2016- 2017**

GENERAL INFORMATION

In cooperation with the school and the community, our band has a unique function. Our obligations both during and outside of school hours are many, but our rewards are also many.

In a typical classroom the students' major purpose is to learn the assigned material and earn as high a grade as possible. In the band program you gain much personally too, but you also have an important function to perform for others. You are now in the limelight of the school and the public.

The intense concentration required to perform in the band is the very kind of training that produces success in every field. The player not only has to play his instrument, but read a rather difficult set of hieroglyphics called music, and while he is doing these two complex tasks, he must also keep a watchful eye on the conductor's baton. This develops coordination and mental discipline and explains why bands invariably have such a high percent of the top students in their organizations.

It is not possible to have a good band without the full cooperation of all its members at all times. The discipline of being a band member may be more demanding than those of other classes. In band, the entire group depends on you!

Your obligations are demanding, but the rewards are many!

INSTRUMENTAL MUSIC CLASSES

CONCERT BANDS

Rehearsals are held during the school day. Sectionals and clinics are scheduled occasionally outside of the school day. The band performs at a number of concerts and competitions throughout the school year.

MARCHING BAND

The marching band is open to students who display a standard of music and marching performance as accepted by the instructional staff.

CLOTHING

All clothing worn must follow district dress code policy. Shirts should be long enough that if a student raises his/her arms that the midriff and undergarments are not visible. Girls are required to wear all proper undergarments in compliance with the Refugio ISD dress code; swimsuits and workout suits are not allowed. Shirts or blouses that have straps will need to have the straps at least two fingers in width. **Tennis shoes are required** in order for one to be able to participate in the physical part of rehearsal. Sandals, slip-ons, and all other shoes are prohibited.

The penalty for not following these guidelines is a failing grade for the day and to be sent home before practice starts, as well as removal from their marching spot. The person will be made an alternate until further notice.

COLOR GUARD

Entrance into this organization is through audition. Students in grades 8-12 are invited to audition in the spring semester. The Color Guard performs as an auxiliary unit to the marching band. Practices are held both during school time and outside of school time. Members are encouraged to attend summer camp at area colleges.

PERCUSSION LINE

The Percussion section performs as a part of the Marching Band as well as in Concert Band. Practices are held both during school time and outside of school time. The Percussion Section for Marching Band will normally have a camp at the beginning of the summer for approximately one week.

ADDITIONAL OPPORTUNITIES

By virtue of being a member of the Refugio Mighty Bobcat Band, the following opportunities become available. Band members are encouraged to take advantage of as many of the activities below as possible to achieve their musical potential.

Private Lesson

Students who want to become better on their instrument should ask for help from one of the band directors. For the convenience of students and parents, private lessons can be arranged at school both during and outside of school time. All you have to do is just ask.

Solo & Ensemble

We encourage all students to learn a solo. The solo should be selected throughout the school year. The directors will assist in music selection and preparation. We feel very strongly that this is an important event for each instrumental music student each year. The student will be responsible for the entry fee only if s/he does not participate.

Region Auditions

Students will be offered the opportunity to audition for region band in December. The student will be responsible for the entry fee only if s/he does not participate.

Local Concerts & Performances

Students are encouraged to attend local concerts by college and professional groups. "You can't get anything out the bell of an instrument that hasn't entered your ears first." Bud Herseth, Principal Trumpet of the Chicago Symphony Orchestra for 53 years.

Summer Camps

Information is made available every year on several area band camps. Most camps are open to all interested band members, regardless of experience level. Some offer tuition-free attendance through audition.

College Placement/Scholarship

Graduating seniors in band are offered assistance in college selection. Financial help is offered through a variety of scholarship opportunities, both local and from the college of choice.

Refugio Mighty Bobcat Band Program Goals

The Following are our goals for the band program.

Marching Season

- Progress at each of the marching contests and earn a 1st Division.
- Earn as many chairs in the All-Region Band Try-outs.

Concert Season

- Earn 1st Division at UIL Concert and Sight-reading Contest.
- Earn as many 1st Divisions for Solo and Ensemble.
- Earn as many 1st Divisions for State Solo and Ensemble.

STUDENT LEADERSHIP

Drum Majors

The Drum Major assists in the teaching and organization of the marching band with other assigned duties.

Color Guard Captain(s) and Officers

The guard captain and officers assist in the teaching and organization of the color guard with other assigned duties.

Section Leaders

Interested students must submit an application and will be chosen by the band directors at the end of the spring semester.

Leaders are to LEAD!

Drum Majors, Color guard Officers and Section Leaders are chosen through competitive auditions and are appointed by the directors as needed.

STUDENT OFFICERS

President -must be a senior or a junior, and is expected to act as an appropriate example of conduct and leadership for the entire band as well as other students throughout the school. The president helps to serve as a link between the directors and students. S/he also helps to organize and partake in functions and events for or by the band. The president is in charge of officer meetings and decides the appropriate tasks for other officers. During marching season, the president should plan along with the other officers a way for the new members of band to be acquainted with old members. Motivation should also be exhibited towards the band by speeches, signs, letters, or any other means deemed necessary.

Vice President -must be a sophomore or junior, will be responsible for keeping minutes of officers meetings. These minutes will be given to officers providing information to evaluate previous week's accomplishments, and make plans for the upcoming week. The Secretary has to be an example to others and needs to be able to motivate the rest of band members in both marching and concert seasons. The secretary will be responsible for keeping an accurate database of lettering points of all students in the band program. This individual is in charge of taking attendance at each and every marching practice, keeping record of all absences and tardies. The section leaders will report to this person at the beginning of each practice through the drum majors. This individual must be organized, in that we must be able to recall any student's absences or tardies for any given date.

Historian –The historian must be a sophomore or junior, will be in charge of taking pictures, taking videos, and making posters, keeping a pictorial and oral record of the high school band. This office will be also in charge of the Spring Band Banquet Video. One historian will be a senior. This video will include pictures of everyone in the RHS Band if at all possible. The video will must be viewed by the head band director one week prior to the Spring Banquet date for any changes that may be needed.

Set-Up Crew – Members of this crew are extremely important to the success of our organization. They are responsible for making sure that all equipment (including electronic) is set up correctly and is in working order. The Set-Up Crew is comprised of two entities: the Sound Crew and Podium Crew.

Librarian – Members of the library staff are in charge of keeping our music library looking orderly and neat. They will also be responsible for the majority of photocopy work that is required throughout both marching and concert season. The Head Librarian will be in charge of the library staff, delegating copy work and organizing files and music.

BAND and Award Lettering Policy

- Seniors who enter band in their freshman year and complete four years as members of the RHS Band may receive a jacket.
- Seniors dropping band before the end of the year may not receive a jacket.
- UIL rules state that a student may receive only one letter jacket for the entire four years of high school. Students who will receive awards in other organizations must notify the directors which award he/she would like to receive.
- A student may earn a jacket by making one the following groups/activities All-State Band, earning a 1st Division Medal on a class 1 solo at the State Level, and advancing to State Marching Contest.
- Juniors who enter band in their 8th grade year and complete four years as members of the RHS Band may receive a receive jacket at the end of their junior year.

REFUGIO MIGHTY BOBCAT BAND MARCHING BAND ALTERNATE POLICY

The following guidelines have been created to give the members of the Refugio High School Band information on set marching positions and alternate positions. Due to the difficulty of learning to perform our marching band show, we try to set each marching position as soon as possible. Students who meet all of the requirements stated here and other requirements of the band, school and state for this activity can almost be assured of a marching spot.

Marching band is an activity that requires you to learn your part at school. You cannot learn your part of the drill for the show at home. Along with learning the drill we must also set balance and visual staging designs. Due to these factors we have created the following guidelines for students that cannot be at all rehearsals. We hope that all students will be included but sometimes due to unforeseen circumstances, problems arise. The following

information will help you understand your position in the marching band and your responsibilities.

It would be great to be able to march everyone all the time, but this is not always possible. At the present time it takes over 200 hours to chart the contest drill. To teach even a minor change of adding in or taking out one person would take up to 35-45 hours of teaching time for the entire group to re-learn the show. This would be about 4-5 weeks of steady instruction on just re-teaching the new material. As you can see, once we start instruction there is very little room for changes. If you have any questions, please see one of us.

All alternate status decisions are subject to director approval.

POSSIBLE REASONS FOR NOT HAVING A PERMANENT MARCHING BAND POSITION:

1. Freshmen that do not attend freshmen camp.
2. Any band student not attending Summer Band Camp or missing part of Summer Band Camp.
3. A student missing a regular rehearsal during the school year (see Attendance guidelines). There is a difference made between an excused absence and an unexcused absence but both are still counted as an absence. If you are gone from rehearsal it is almost impossible to continue without putting someone in your position.
4. One of the directors will have final say about whether a student can march or not due to missing rehearsals.
5. Sometimes it is also necessary to remove students that do not have the maturity to discipline themselves to maintain the schedule and guidelines of the RHS Band. When this is a problem, the directors will make the decision whether to include or exclude the student.

GUIDELINES AFFECTING STATUS:

- I. **MUSIC**
 - a. Each student will need to pass off all necessary music for that week.
 - i. The deadline for the music to be passed off when the date is given for the play-off.
 - ii. Students will be given two opportunities to pass off music each week while marking time.
 - iii. Students can arrange additional pass-off times with section leaders, drum majors, or directors each week.
 - b. If a student does not attempt or cannot pass off their music correctly in these two attempts they will not march that week at any show or contest.
 - c. Even if a student can pass off the music in a non-marching situation that does not mean they can perform the music while marching in the drill. Students may be asked to pass off music while marching at times on the direction of the directors only.

- d. Students will be expected to maintain a high level of musical proficiency at all times. Pass-offs will be each week or every other week.
- e. Students will be given opportunities to pass off their music either in their instrumental music class, marching rehearsal or before or after school.
- f. Normally, when a student does not march due to not passing off music, it is because they did not attempt to pass off or they did not seek out help on how to learn and memorize music.
- g. The material to be passed off will be posted at least one week in advance of the required deadline.
- h. If a student fails to appear at their scheduled pass-off time and lacks an acceptable excuse, he or she will not be given additional pass-off opportunities that week.

II. **MARCHING**

- a. Each student will pass off the required marching fundamentals by the given time. If the student does not meet this requirement, he or she will not be allowed to march.
- b. Students will be expected to maintain a high level of marching proficiency at all times.

III. **ATTENDANCE POLICY**

- a. **Absence from Rehearsals**
 - i. **Absence Guidelines**
 - 1. You are absent if you arrive at rehearsal after 6:30 PM or miss an entire rehearsal.
 - 2. If you know that you will be absent for a certain date, you need to give a note personally to the assistant director as soon as you know you will be absent. These notes go directly to the directors not to section leaders, squad leaders, or Drum Majors. If you are absent due to illness or family emergency, you need to bring in a note the day you return. If the notes are not turned in to the director at the appropriate times, the absences will count as unexcused.
- b. **Excused Absence**
 - i. Two excused absences in one week will result in the student not marching that week. This will include all rehearsals.
 - ii. The directors will decide what is excused and what is not.
 - iii. For the absence to be excused, the student must have an acceptable note.
- c. **Unexcused Absence**
 - i. One unexcused absence from rehearsal in one week will result in the student not marching that week. This will include all rehearsals.
 - ii. The directors will decide whether to march the student during a contest rather than a football game.

IV. **Enrollment Policy**

a. **One chance**

- i. Students will be allowed to return to band from absentee, but they will only be allowed this acceptance once.
- ii. If the student chooses to drop band, he/she will not be allowed to enroll in it the following semester/year and thereafter.

b. **Class conflict**

- i. If the student does not choose to drop band; but there is a class schedule conflict, arrangements will be made between the Director of Bands and the School Counselor.

Absence/Tardiness

A. Tardies to Rehearsals

- (Parent/Teacher notes for tardies follow the same rules as for absences.)

- I. If you are not in your warm up position or assigned position at the appropriate time, you are tardy.
 - a. Emergencies do arise with students and we will try to understand. If there is an alternate at rehearsal when a student is gone then the alternate will march the spot for the remainder of the rehearsal unless a director states differently.
 - b. Squad leaders will turn in tardies to section leaders, who will later turn them into the roll-checkers.

II. Excused Tardiness

- a. The directors will decide on an excused tardy.
- b. Excused tardies over 20 minutes require detention time equal to the amount of time over 20 minutes. For example, if you come in 25 minutes late then you would have 5 minutes of detention. If you were 30 minutes late then you would have 10 minutes of detention.
- c. With two or more excused tardies, it will be up to the section leader's discretion whether or not the person marches. This discretion will include pass-offs of the missed material on the day before the show is to be performed.
- d. Some students find it helpful and sometimes necessary to attend after school tutorials. The RHS Band encourages students to excel in all activities of their life, especially schoolwork. The problem that we have had in the past is that some students go to tutorials not to receive instruction, but to avoid doing the work necessary to be a successful member of the RHS Marching Band. Some go to tutorials to do work that could be finished at home. If this is suspected, they will be confronted and questioned as will the tutorial teacher. If a student has tutoring after school, they will need to ask their tutoring teacher for a pass and

the pass will include the start and end time of the tutoring session. This will be turned in to the directors, who will spot check these times.

- e. For the tardy to be excused, the student must have a note.

III. **Unexcused Tardiness**

- a. Instead of being booted from the show for one unexcused tardy the person in question will be turned over to the director for additional physical activity after rehearsal equal to the amount of time missed for that rehearsal.

IV. **Leaving Early from Rehearsal**

- a. If there is any reason you should ever have to leave rehearsal early, the student must bring a note signed by one of their parents and show it to their section leader, then give it to the director **Before** the rehearsal begins.
- b. Leaving rehearsal early will count as an excused absence or tardy if you bring an acceptable note prior to the rehearsal.
- c. If you do not bring a note, it will count as an unexcused absence.

V. **Other**

- a. One excused tardy and one excused absence will result in the student not marching in that week's show.
- b. Alt. status will be announced on Thursdays of the performance week.
- c. All tardiness or absences occurring on Fridays will carry over to the next week's tardy roll.
- d. Each week students will start with a "clean slate". No tardiness/absences (except those occurring on Fridays) will be held against them at the start of the week.
- e. If student is absent from 2 weekly rehearsals and or performances, without a valid excuse, he or she will not be allowed to march at the next game and performance. However, he or she must still attend the performance or game, if not; a grade of **zero** will be placed in the grade book.
 - i. Examples of valid excuses
 - 1. Dr. Note
 - 2. Death in family
 - 3. Athletic games

B. Absence from a Performance

- I. **Normally excused** absences would include national college exams, a death in the family, and illness.
- II. **Normally unexcused** absences would be family time, preparation for any other school or non-school activity, parties of any kind.
- III. **Tardiness for a performance** must be in a note form and a good reason.
 - a. You must come straight to the directors and tell them why you are tardy and action will be taken from there.

- IV. **Absence from a performance** will result in a **zero** as a performance and participation grade.
- V. **Absence from U.I.L Competition** will result in failure of the entire six weeks and not attending any play-off games or any extra trips that the band may take.
- VI. **If you miss a rehearsal or sectional** of the RHS Band you will need to do the following as soon as possible upon your return, if you believe your absence or tardy should be excused.
 - a. Bring a note signed by your parents, guardians, and/or doctor stating the emergency that caused you to be late or absent.
 - b. Bring this note or make a call to the director personally. Do not send it through a message service or call someone else and expect them to give the message.
 - c. Remember that if you have a note but do not show this note to the director then he will assume your absence or tardy was unexcused.

“Never one thing and seldom one person can make for a success. It takes a number of us working together into one perfect whole.”

Communication Policy

As mentioned above, there is no place for unnecessary talking and or cell phone use within a rehearsal. Our time is very valuable and cannot be wasted trying to get everyone to be quiet. There will be no tolerance for “talking” and/or “Cell phone use” during a rehearsal. “Talking” is any verbal noise that does not positively and productively contribute to the overall rehearsal. (A student may want to comment on a mistake that has been made but this is not contributing to the overall rehearsal and will not be tolerated.) RHS Band encourages NONVERBAL corrections by squad and section leaders.

- I. The best way to have productive rehearsals with no talking is to first understand who should be talking when.
 - a. We will always follow the chain of command of: Directors, drum majors, section leaders, and then the band.
 - b. The Directors will give instructions first. The other instructors will give their comments next. If time allows, the drum majors and section leaders will be allowed to give instruction. After that, the squad leaders may be allowed to give instruction. At no time should non-leadership students make corrections during rehearsal.
 - c. This will obviously take a significant amount of time, so each leader will not always have time to instruct and correct problems.
 - d. At no time should there be talking from anyone when an instructor is giving corrections and instructions.
 - e. It is okay to talk when answering a question of a leader or an instructor. It is okay to talk when giving appropriate motivation such as, counting, “Hustle!” “Let’s go!” All other talking will not be tolerated.
 - f. Two leaders should never talk at the same time.

- i. All leaders must lead by example and not talk at the inappropriate times.
- II. Talking during a rehearsal will definitely affect a student's marching status and /or arrival time at school. If a student talks, they may be made an alternate and or assigned detention. The student will receive one warning.
- III. If instructors and the leaders continually have problems with a certain student talking, that student may be made an alternate.
 - a. Talking during rehearsals carries a penalty.
 - i. ONLY section leaders, squad leaders, drum majors, instructors and directors may assign penalties for talking.
 - ii. Other penalties are subject to director approval.

**IMPORTANT NON-MUSIC OR NON-MARCHING ITEMS
FOR NIGHT REHEARSALS AND SUMMER BAND**

Throughout the entire marching season many tasks must be accomplished that are just as important as the music and drill. If a student does not pay attention to these items, there is no way he/she can be successful in the RHS Band Program. The items listed below are just a few:

- I. Attitude is one of the most important parts of a successful band student. A student who is always willing to give 100% has a place in the RHS Band Program.
- II. Students that do not participate, due to non-health related reasons, will not be a part of Senior Night
- III. Unnecessary talking or having a cell phone in any rehearsal or performance is not permitted in the RHS Band.
- IV. For a successful rehearsal each student must come prepared for success. This means that you will need to bring all necessary items:

music

instrument (and all accessories)

pencil

Water for outside rehearsals so you do not have to go into the school to get water. It wastes rehearsal time.

bug spray

drill charts

flip folders and lyres

sun shades for outside rehearsal

sun block

ear plugs for percussionists

- V. Many students, if not all, will be assigned a crew job at some time during the year. How you complete this job is very important to you and all of the band's success.
- VI. Correct and proper care of your marching band uniform.
- VII. Correct and proper care of your instrument.

Leadership Behavior Policy

All leadership is expected to always act in compliance with the responsibilities of their positions. If for some reason a leader acts out of line, either by taking more power than is theirs or by having problems taking orders from another leader, then the first offense will result in a private conference with the accused and the accuser to find a solution. The second offense results in a requested conference with a drum major, the accused, and the accuser. If deemed unacceptable, the leader serves a week of hour morning detentions. If the problem with the leader persists, the leader loses his/her position permanently.

RHS Band Banquet/Other events

Any student that drops band or is not presently a member of the RHS Band Program will not be allowed to attend the RHS Spring Band Banquet and any other event. The banquet and other activities are only for present members and their families.

Fees and Misc. Things to Know

1. Throughout the year students will be asked for additional financial expenses such as t-shirts, reeds, music, etc.
2. The following items are mandatory to have for the following marching season.
 - Band Shirt
 - Gloves
 - Shoes
 - Color Guard Members will have other additional equipment to buy
 - Jacket
 - Make Up for Show
 - Guard Shoes
 - Uniform
3. If for any reason, you do have financial problems please come and speak to one of the directors about working something out. If we do not know we will expect everyone can afford these items. Please do not be afraid about telling us we are here to help.
4. The following table is the price list of items for band students

Item	Price
Copies	\$0.25
Reeds	\$3.00
Black Shirts	\$10.00
Black Socks	\$2.00
Black Gloves	\$2.00
Replacement Flip Folder	Market value
Replacement Lyre	Market value

Care of the band hall

Refreshments - No gum, food or drinks; unless it's water, are allowed in the building except when authorized by the directors.

Litter - All trash (paper, broken reeds/drum sticks, etc.) is to be deposited in the waste baskets provided.

Vandalism - Acts of vandalism or the willful misuse of school property will be dealt with severely and appropriately. Every band member is responsible to help the directors monitor and control vandalism, which includes writing or carving on walls, destroying music, or the breakage of school property.

Library - Absolutely no student is allowed in the library without permission.

Office - Please knock, and if you are invited in, you may enter. Otherwise, they are off-limits to students. Students may use director's phone but ask permission before you go in.

Conduct

Any organization is judged, in the eyes of others, by the actions of its individual members. Whenever you dress in a band uniform or wear other band uniform identification (jacket, shirt, etc.), your actions reflect on the entire band. Conduct yourself in such ways that bring only CREDIT to yourself and your band. ALWAYS conduct yourself with pride.

Selected Performances - If: as a member of the Refugio Band, you have earned a position in an honor group (Region Band, All-State Jazz Band, etc.), all band and school rules, regulations and guidelines will apply to that function. This will include performance expectations.

School Equipment & Instrument Repair

Proper care and maintenance of school and personal equipment is vital to the success of any band program. All equipment must be kept in good repair.

UNIFORMS

The band uniform consists of several parts, some issued by the band and others that must be provided by band members. It is important that all parts be standardized or "uniform" within the band. It is our position that the condition of one's uniform reflects the pride one has in our program.

1. You are responsible for your uniform and its appearance at all times. If you lose or damage any part of it, you must pay to have it replaced or repaired.
2. Uniforms must be kept neat and clean while in student's possession. One of the directors must be informed before you take a uniform from the uniform room.
3. When not in use on band trips (while riding the bus, etc.), the uniform is to be kept hanging in its bag for protection.
4. After every performance, neatly hang each uniform part and return it to the uniform room.
5. Throughout the year the uniform will be washed by parents selected by the band directors. You will be charged a \$10.00 fee at the beginning of the year to help provide detergent and any other cleaning supplies required to keep the uniforms neat and clean.
6. You will also sign a contract stating that you will keep proper care of the uniform while it is in your possession.

Wearing of uniform

- Hair must not touch the collar of the jacket and must be above the top of the ear or pulled behind it. No visible hair on forehead. Some of you may need hairpins.
- Socks must be solid black for every marching performance.
- Uniform bag must be used to carry the uniform when traveling.
- **No Jewelry, make-up or nail polish is to be worn while in the marching uniform.**
- Shoes must always be cleaned before a game and or performance.

PERFORMANCE & TRAVEL

When the band travels as a group, the following guidelines must be observed:

- **Conduct** - School-sponsored trips are an extension of the school day, and all school regulations are in effect for the duration of the trip. This includes the use of alcohol, drugs, etc.

- **Bus Procedures** - All band members will travel to and from each event by bus. If another arrangement is necessary, this must be discussed with the director in advance, but band students will not be released to anyone other than their parents.

GRADING

Attendance- Attendance is expected at all performances and rehearsals. An excused absence from a band function will require the same criteria as an excused absence from school: personal illness, death in the family, or family emergency. Excuses for absences and tardiness should be submitted in writing with a guardian's signature. Unexcused absences from a performance or numerous rehearsals may result in removal from the band program.

Sectionals- All band members will be assigned to a weekly, after school section rehearsal lasting approximately one hour. Attendance is required. The band directors will make every effort to schedule sectional rehearsals around other activities

Music Playoffs- Each band member is responsible for their music. This will affect the fact of having a marching spot on the field. During concert season, students will be responsible for playing music off to the directors, if not chair will be lost. If music is not played off in the allotted time, the student will not be allowed to attend play-off games or any extra trips made by the band.

Grade reports will be determined as follows:

- 50% - performances
- 25% - attendance
- 25% - music playoff

ELIGIBILITY

Statistics have shown that band students generally make one letter grade higher than most other students and also perform well above average on achievement tests. However, if you are having trouble in a class, **PLEASE let us know!** We will get you some help, through private tutoring in the band hall after school or whatever else it takes. Don't be afraid or embarrassed to ask for help.

**Refugio Mighty Bobcat Band
Form 1**

Are You Ready for the Performance?

Make sure you are ready for each performance. **Put your name on all of your personal items.** Go over this checklist before coming to each performance and make sure you have **EVERYTHING!**

For Home Game Performances:

- Shako (hat) and Hatbox - rain poncho should be in hatbox.
- Gloves - make sure they are **CLEAN**
- Marching shoes - make sure they are **CLEAN**
- Long black socks. (NO Ankle socks or other colors)
- Light color clothing (black under armor (short sleeve) and white shorts and white under garments) to wear under your uniform - **NO JEANS OR JEAN SHORTS ARE TO BE WORN UNDER YOUR UNIFORM** - this ruins the pants.
- Music flip folders and lyers.

For Performances that are not in Refugio:

All of the items needed for home games plus:

- Uniform Bag

HELPFUL HINTS:

- Place your shako in the hatbox with the top of the shako at the bottom of the hatbox on top of your folded poncho. Place your gloves in the hatbox. **DO NOT** put your music in the bottom of your hatbox. The print will bleed onto the top of the shako.
- Place your marching shoes and clothing in the uniform bag. This will give you a place to put your regular clothes and shoes so that they don't end up lost
- On performance day, bring everything that you will need to school in the morning. There will not be time to go home after school to get your things or to eat supper.

*******If you forget something or if there is something wrong with your uniform, please come to the office and talk to one of the directors. For those students that have lost items, there will be items for purchase. Let the directors know what happened and we will do our best to help you.

Refugio Mighty Bobcat Band
Form 2
Performance Preparation

- Wash all socks, T-shirt, shorts and gloves.

- CLEAN your marching shoes with 409, tennis shoe cleaner, soft scrub, "Goo Be Gone", or Mr. Clean Magic Eraser.

- Clean hatbox and shako (hat)
 - Spray cleaner on a sponge and wipe clean. You can also use Mr. Clean Magic Eraser.

 - Next place your shako (hat) in the hatbox with the top of the shako at the bottom of the hatbox. DO NOT put your music in the bottom of your hatbox. The print will bleed onto the top of the shako and will not come off.

 - Place your clean gloves and black socks in your hatbox.

- Place CLEAN shoes in your duffle or sport bag with the following undergarments inside:
 - band t-shirt with sleeves

 - Light colored shorts

 - Light thermals for cold weather wear

Your bag will give you a place to put your regular clothes and shoes during the performance so that they don't end up lost.

- Place hatbox, and garment bag next to each other, ready to go for Friday morning.

Refugio Mighty Bobcat Band

Form 3

Take Care of your HAT...

Take very good care of your hat and hatbox - if you damage or lose them, you must pay to replace them and the hat is VERY expensive.

Shout wipes for the hat.

Sheet music- Please do not put music in the hatbox.

Do NOT leave a wet poncho or any shoes inside your hatbox.

Never force the lid shut (that will damage your hat or its box) - if it won't close, repack the items better: your poncho should be the only thing under your hat and it should be folded very flat.

Don't put candy or food items in your hatbox. There are Shout wipes inside your hatbox - use them to clean your uniform if something happens in the stands.

If your poncho gets wet, do not leave it in your hatbox overnight!! Your hat will smell bad and you have to wear that the whole season. NO SUBSTITUTIONS!!!! Take out the poncho and hang it up until it is thoroughly dry, then refold it FLAT and return it to your hatbox. Your poncho should be folded so that the number (found on the chest area) is visible. Please note that this number matches your hat number and your hatbox number. If you are ever looking for your poncho when there are a lot of them lying around the band hall (it happens!), look at your hatbox number and you will know which poncho number you are searching for.

Finally, at the end of marching band season, you must clean both your hat and hatbox before you turn them in. You must remove all tape or stickers that you have put on your box. Only the number of the box may remain.

Refugio Mighty Bobcat Band
Form 4
Uniform Replacement Costs

Jacket.....	\$350
Pants.....	\$150
Shako (hat).....	\$200
Plume	\$40
Hatbox	\$40
Total:	\$780

The above items are the property of RISD and maintained by the RHS Band Uniform Committee. If an item is lost or damaged (due to student irresponsibility), the student must pay the replacement fee as scheduled above.

Please ensure that your name is on all of these articles.

If they are lost, we must be able to identify them in order for you to claim them.

**Refugio Mighty Bobcat Marching
Band Agreement Form**

Name: _____ Instrument: _____

Address: _____ City: _____

Phone#: _____

Grade = 9 10 11 12

Are you involved in any other high school activities?

List the activities involved with _____

Do you have a part time job? Yes or No

If yes, where and when do you usually work? _____

The purpose of this contract is to establish an agreement between the Refugio Band Program and (print your name) _____ for participation in the Refugio Band UIL Marching Show.

I believe that I am the most important member of the Refugio Band Program and that the success or failure of the band is a direct result of my attitude, my preparation, and my personal performance at each rehearsal and public performance.

I understand that attendance at all rehearsal and performances of the band is mandatory and I agree to be present. I agree to attend all summer band rehearsals.

I agree to be prompt to each event and to not have to be told to go to an assigned position.

I agree to wear the proper designated clothing or uniform at rehearsals and performances.

I agree to put forth my full effort and do the best possible job for this band program.

•Student's Signature: _____ Date: _____

•Parent's Signature: _____ Date: _____

**Refugio Concert
Band Agreement Form**

Name: _____ Instrument: _____

Address: _____ City: _____

Phone#: _____

Year in School (for next year) = 9 10 11 12

Are you involved in any other high school activities?

List the activities involved with _____

Do you have a part time job? Yes or No

If yes, where and when do you usually work? _____

The purpose of this contract is to establish an agreement between the Refugio Band Program and (print your name) _____ for participation in the Refugio Band UIL Concert and Sight-reading Contest.

I believe that I am the most important member of the Refugio Band Program and that the success or failure of the band is a direct result of my attitude, my preparation, and my personal performance at each rehearsal and public performance.

I understand that attendance at all rehearsal and performances of the band is mandatory and I agree to be present. I agree to attend all summer band rehearsals.

I agree to be prompt to each event and to not have to be told to go to an assigned position.

I agree to wear the proper designated clothing or uniform at rehearsals and performances.

I agree to put forth my full effort and do the best possible job for this band program. Not only for myself, but my other band members and teachers that have put in a lot of hard work.

•Student's Signature: _____ Date: _____

•Parent's Signature: _____ Date: _____

Pick Up From Event Form

I, _____, will be taking my
(Parent or Guardian's Name)
Son/daughter, _____ from
(Band Student's Name)
_____. I hereby, release the RISD
(Event)
from any liability.

Neal Woolworth and Kathleen Garcia
Refugio Band Directors

Medical/Travel Release

I hereby give permission for my son/daughter, _____, to travel on transportation by RISD to RHS band functions during the school year and furthermore release Refugio ISD, Refugio High School, and RHS band staff from any liability related to such travel with the band.

I do further authorize the RHS band directors to seek medical attention for my child in case of an emergency. I understand that I am responsible for expenses that may arise from such treatment, until such time as a legal decision is made to release me from that responsibility.

Guardian Signature _____
Address _____ City _____ State _____
Zip _____
Phone (W) _____ (H) _____
(C) _____

PARENT/STUDENT UIL MARCHING BAND ACKNOWLEDGEMENT FORM

No student may be required to attend practice for marching band for more than eight hours of rehearsal outside the academic school day per calendar week (Sunday through Saturday). This provision applies to students in all components of the marching band.

On performance days (football games, competitions and other public performances) bands may hold up to one additional hour of warm-up and practice beyond the scheduled warm-up time at the performance site. Multiple performances on the same day do not allow for additional practice and/or warm-up time.

Examples of Activities Subject To the UIL Marching Band Eight Hour Rule

- Marching Band Rehearsal (Both Full Band and Components)
- Any Marching Band Group Instructional Activity
- Breaks
- Announcements
- Debriefing and Viewing Marching Band Videos
- Playing Off Marching Band Music
- Marching Band Sectionals (Both Director and Student Led)
- Clinics for the Marching Band or Any of Its Components

The Following Activities Are Not Included In The Eight Hour Time Allotment:

- Travel Time To and From Rehearsals and/or Performances
- Rehearsal Set-Up Time
- Pep Rallies, Parades and Other Public Performances
- Instruction and Practice for Music Activities Other Than Marching Band and Its Components

NOTE: An extensive Q&A for the Eight Hour Rule for Marching Band can be found on the Music Page of the UIL Web Site at: www.uil.utexas.edu

“We have read and understand the Eight-Hour Rule for Marching Band as stated above and agree to abide by these regulations.”

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Student/Parent Handbook Signature Form

I have thoroughly read this member handbook and understand its contents. I have also read the Schedule of Events and understand that all rehearsals and performances are mandatory. By signing this form, I agree to be bound by the provisions of this handbook. I am also aware that failure to comply with the policies and procedures as stated herein might result in loss of privileges.

Student Signature

Date

Parent Signature

Date